

Germantown Hills School District #69



Germantown Hills Elementary

Grades PreK-4
103 Warrior Way
Germantown Hills, IL 61548
Ph: 309.383.2121 (ext. 2)
Fax: 309.383.3392

Germantown Hills Middle School

Intermediate Wing Grades 5-8
103 Warrior Way
Germantown Hills, IL 61548
Ph: 309.383.2121 (ext. 3)
Fax: 309.383.2123



Back to School 2017



Superintendent's Message:

Dear Germantown Hills School District Families:

On behalf of the staff, administration and Board of Education, I would like to welcome you to the 2017-2018 school year! The beginning of the school year always brings a sense of great enthusiasm and excitement for the wonderful opportunities we can provide for our students. Our dedicated and talented faculty and staff take pride in our efforts to provide the best possible education for your children.

This year, we are even more excited over the fact that Germantown Hills School District will be a single building campus for the first time in almost 40 years! Many thanks are in order for our district's summer workers. Our maintenance crew, office staff and information technology employees have all worked diligently this summer to prepare our facility and transition everything for the upcoming school year. I would also like to share my deepest gratitude to the numerous teachers who have spent countless days this summer preparing their classrooms for the start of school.

Every school year starts with small issues related to arrival and dismissal procedures, but we have done well in getting those issues corrected as quickly as possible. Our staff and administration has worked for over a year planning the arrival and dismissal procedures (which are posted on the District website) that will occur now that we are a single-building campus. We have solicited feedback from numerous parents, and we are confident that we have a great plan. Nevertheless, we will not know how well the plan will work until it is fully implemented during the first few days of school. During this time, we ask for everyone's patience as we work out the inevitable kinks that will arise. Our goal is to get our students to and from school in a safe and efficient manner.

With that being said, please mark your calendars to attend the upcoming nights: Kindergarten Meet the Teacher Night (Aug. 14th 6:00 to 7:30pm), 1st-5th and 7th-8th Meet the Teacher Night (Aug. 15th 4:00- 6:00 pm), 6th Grade Orientation (Aug. 16th 6:00-7:30 pm). In addition our Curriculum Nights will be from 6:00-8:00 p.m. on the following dates: 5th-8th on August 28th, 1st-4th on August 29th. Each Curriculum Night will begin in the JDS Gym with an introduction of the staff and a brief presentation from the building principal.

In closing, I would like to extend my sincere wishes to all who live and work in this outstanding community for a wonderful school year! If at any time you have any questions, please do not hesitate contacting me at 383-2121 or dmair@ghills69.com.

Sincerely,

Dan Mair, Superintendent
Germantown Hills School District #69

News from the District #69 Office

Kindergarten / 6th Grade Orientations



Kindergarten orientation will be held Monday, August 14 from 6-7:30 p.m. 6th Grade orientation will be held Wednesday, August 16 from 6-7:30 p.m. During these meetings, parents will be given important information about the upcoming school year. Students may drop off supplies. Kindergarten students may even ride their bus! We encourage attendance at these important meetings.

“Meet the Teacher” Night

Tuesday, August 15 is “Meet the Teacher Night” for students in 1st –5th, 7th, & 8th grades. Parents and students are invited to stop by, find classrooms, meet teachers, and drop off classroom supplies from 4:00-6:00 p.m.



Welcome Back to School!

School begins Thursday, August 17 for all K-8 students. School will be held on the early dismissal schedule August 17-August 25. Start & dismissal times are:

Grades 5-8:	7:45 am	1:45 pm
Grade K-4:	8:15 am	2:20 pm

All Registration Fees were to be paid by August 1st in order for your child to be included on class lists. Junior High PE uniforms may be purchased at cost (\$15) in the Junior High office. The Junior High Extracurricular User Fee of \$25 per activity will remain the same for the 2017-2018 school year. All registration forms, including all required medical forms, may be found on the district website. If you need to set up a payment plan for your child’s book fees, please contact district superintendent Dan Mair. Families eligible for reduced fees may pick up an application in the school office.

Curriculum Nights will be held on the following dates from 6-8 pm. Please plan to attend this important, informative event:

- Monday, August 28—grades 5-8
- Tuesday, August 29—grades K-4

2017-2018 Regular School Hours

The main doors to the Middle School Wing (Grades 5-8) will be locked until the first bell rings at 7:45 a.m. Students will not be allowed inside the building prior to the first bell. School hours for 5-8 students will be 7:50 a.m. to 2:30 p.m.

The main doors to the Elementary Wing (Grades K-4) will be locked until the first bell rings at 8:15 a.m. Students will not be allowed inside the building prior to 8:15 a.m. School hours for K-4 students will be 8:30 a.m. to 3:05 p.m.

Bus Route Changes



It is vital that you notify the school as soon as possible if your child will not use the same bus stop they were assigned to last year. If, due to district modifications of bus routes, your child’s bus stop or time is changing, you will be notified by mail. If no notice is received, your child’s stop and time are the SAME as last year. In addition, please remember that your child may not ride a different bus at any time or for any reason unless arrangements have been approved by the transportation director, Mrs. Denise Hough. Please contact Mrs. Hough at 383-2121, option 7, for further information.

Morning & Afternoon Dismissal Procedures



Middle School (grades 5-8) morning procedures are as follows:

- Bus riders will be dropped off at door #11
- Car riders are to be dropped off at door #1
- Walkers/bikers will enter at door #2

Middle School (grades 5-8) afternoon procedures are as follows:

- Bus riders board via door #1
- Car riders may be picked up AFTER buses leave. NO cars should be in the LOWER west parking lot. All cars picking up students must be in the pick-up holding pattern in the UPPER west lot.
- Walkers/bikers will exit through door #2 AFTER car riders & cars are gone.

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Elementary School (grades K-4) morning procedures are as follows:

- Bus riders will be dropped off at door #8
- Car riders are to be dropped off at door #8. All cars must remain in the "holding lane" until school personnel give a signal (cones will be up)
- Walkers/bikers will enter at door #2

Elementary School (grades K-4) afternoon procedures are as follows:

- Bus riders board buses via door #8
- Car riders may be picked up at door #8 AFTER buses leave. ALL cars MUST wait in the traffic holding pattern until prompted by school personnel.
- Walkers/bikers (3rd & 4th grades only) will exit through door #2 AFTER car riders & cars are gone.

All students arriving late OR being picked up early are to meet in the Middle School (5-8) office and use door #1.

Hot Lunch Prices

Hot lunch prices for the 2017-2018 school year will be \$2.25 per day for all students. Milk will cost \$.30 per carton. Free & reduced lunches are available for families in need. Forms are available on the school website (click "Fall Registration") or you may request a copy in any school office.

Parents are encouraged to pre-pay an amount to cover at least 20 hot lunches. Checks should be made out to "Germantown Hills District #69" and should be sent to school with your child **IN AN ENVELOPE MARKED WITH YOUR CHILD'S NAME AND "LUNCH MONEY"**. Additional information will be sent home with your student on the first day of school.

2017-2018 School Board Meeting Dates

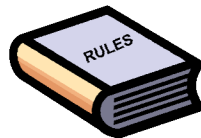


The Germantown Hills School District #69 Board of Education has regularly scheduled meetings at 7 pm in the PDLC (former library) on the second Monday of each month, unless otherwise noted on the Board of Education website. Agendas for upcoming meetings as well as minutes for past meetings may also be found on the website. For questions, or request to be added to a meeting agenda, please contact Maureen Braskich, Secretary to the Superintendent, 383-2121; option 5.

VISITORS TO THE SCHOOLS may park only in designated parking spots during regular school days. Visitor parking spaces are clearly marked. At no time should visitors park in the circle drive or in parking lot spaces not marked "visitor parking". Do not park, for any length of time, in any area marked "No Parking". The district has asked the Woodford Co. Sheriff's Dept. to help enforce the parking regulations. Thank you in advance for your cooperation to help ensure the safety of our students!

ALL ITEMS BROUGHT TO SCHOOL should be clearly labeled with your child's name using permanent marker or labeling system so that school personnel may help lost items find their way back to our students. Both the elementary & middle school wings maintain a "Lost & Found" box, so be sure to inquire if your child is missing something.

District #69 Student Handbook



The 2017-2018 Student Handbook is part of the district website for your convenience. All students and their guardians are required to read the handbook and print/return the last page to the school office. If you do not have access to the Internet, a written copy of the handbook will be available in the school offices and will be sent home upon request.

Playground Volunteers

Playground Volunteer Coordinator Denise Bitner has the schedule for the 2017-2018 school year set, thanks to so many eager volunteers! If you would like to volunteer as a substitute (could help out at a moment's notice), please call her at 383-2121, option 2. Thank you to all our playground volunteers!

Junior High Late Start Days

Junior High Late Start Days will be the second Wednesday of each month. Students in grades 5-8 will begin school at 9:05 am those days. Buses will run approximately one hour fifteen minutes later for those students (K-4 students remain on their usual schedule)

Parents have the option to drop off a junior high student earlier (beginning at 7:25 am) for a supervised study hall if late start is a concern.

Health Exams



Illinois law requires that all children entering a public school for the first time show proof that the child has had one dose of the chickenpox vaccine on or after his/her first birthday. If your child has actually had the chickenpox virus, your physician may document that the child has had the disease in lieu of the immunization. All students in grades K-12 must also have had two doses of the measles vaccine. The State of Illinois has the following requirements for all students:

- Any student entering kindergarten must have a physical exam, dental exam, and eye exam.
- Any students entering 2nd grade must have an updated dental exam
- Any student entering 6th grade must have an updated physical & dental exam
- Any out of state students entering an Illinois school for the first time must have a physical exam, dental exam, and eye exam.

If this information is not on file prior to October 15, 2017, the child must be excluded from school attendance.

The Woodford County Health Department, located at 1831 S. Main St., Eureka, IL (ph 467-3064) will provide required immunizations. The Immunization Clinic is open every Wednesday from 7:30-11:30 a.m. and 1:00-3:30 p.m. No appointment is necessary. If Wednesdays don't work for you, please call the clinic for other options. There is a nominal charge for immunizations, but this charge may be waived depending on financial hardship. Any child under the age of 18 must be accompanied by a parent or guardian. For information, click on <http://www.woodfordhealth.org>.

Student Accident Insurance

As in past years, the district has engaged Markel Insurance Agency to provide Student Accident Insurance for the 2017-2018 school year. This coverage is voluntary and is made available as a courtesy to the students in our district. The school district is not involved in the application or claim process. For information, click on the link on the district website's main page, call 877-444-5014, or go directly to <http://markel.sevencorners.com> to view coverage and premium options and enrollment application.



Reporting Student Absences



If your child will be absent or late, please notify the school office by calling 383-2121, Option 1. Please report your child's absence by 8 a.m. The Illinois General Assembly passed legislation requiring public schools to inform parents when their child is absent from school unless a parent has made this important phone call. We appreciate parent cooperation in reporting student absences.

Dispensing of Medications

In order for a student to take over-the-counter (nonprescription) or prescription medication during the school day, a permission form must be completed and signed by the parent/guardian. After the parent/guardian completes the permission form, the form and the medication(s) will be kept in the main office and will be distributed to the student for either self-administration or administration by a district employee.



ALL medications brought to school MUST be in the original containers. The pharmacist or physician must label prescription medications. The label must provide the following information:

1. Name of student
2. Name of medication & dosage
3. Frequency of administration/times to be given
4. Name of physician
5. Date of prescription

The Administration of Medication Permission Form must be filled out and returned to the school office along with medication. (This form may be printed from the school website. Click on the "Fall Registration" button, then scroll down to find necessary form(s), and print). Students bringing medication(s) to school should give the medication to their teacher or office personnel. These policies were implemented for the safety of all students in order to promote positive health habits. Medical forms, including forms for students with asthma, are always available at all school offices if you are unable to access the Internet.

All GHMS athletics require a yearly sports physical to be on file in the junior high office.